

VAN ZANDT COUNTY JUVENILE PROBATION DEPARTMENT
323 E. GARLAND, GRAND SALINE, TEXAS 75140

CHAPTER: GENERAL ADMINISTRATION	POLICY NO.: 1.1
SUBJECT: MANAGEMENT INFORMATION SYSTEM/ PRISON RAPE ELIMINATION ACT (PREA)	RELATED STANDARDS:
(1.1) Revised 11.20.09, 04.22.2013	ACA: TJPC: 343.200 343.204 343.208, 115.311, 115.331, 115.367

- POLICY:** It is the purpose of this manual to establish and maintain a uniform system for managing personnel matters, to comply with applicable employment laws and standards set forth by the Texas Juvenile Probation Commission and to provide the terms and conditions of employment in a clear and comprehensive fashion to maximize the efficiency and orderliness of operations. The Policies, Procedures, and Practices of this facility strictly prohibit:
- A. Physical, Sexual, or Emotional Abuse, Neglect, Sexual Harassment, or Exploitation of a resident by any individual having contact with a resident of the facility;
 - B. Youth-on-Youth sexual conduct between residents
 - C. Violations of the Juvenile Supervision Officer Code of ethics and code of conduct as outlined in Chapter 345 of the Texas Administrative Code.
 - D. Violations of any professional code of ethics or conduct by any individual providing services to or having contact with residents of the facility
 - E. A Zero Tolerance Policy and Practice regarding sexual abuse and sexual harassment in accordance with the Prison Elimination Act of 2012 that provides for administrative and/or criminal disciplinary sanctions. NOTE: See Policy 1.1 A PREA, **115-311**

DETENTION MANUAL
POLICY AND PROCEDURES
MANAGEMENT INFORMATION SYSTEM/PRISON RAPE ELIMINATION ACT (PREA)
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PROCEDURE:

- A. **Van Zandt County Juvenile Probation Department will designate a PREA Coordinator with sufficient time and authority develop, implement, and oversee agency efforts to comply with the PREA standards in its facility.**

- B. Ultimately the Van Zandt County Board shall review and approve the Detention and Administration manuals annually as well as any updates.

- B. The Associate Director and Director recognizes the need to amend the existing manual annually to ensure the most efficient effective operations.

- C. All amendments to Policies and Procedures Manual will be placed in the Important Information Book for fourteen days prior to being placed permanently in the Policies and Procedures Manual.

- D. An Administrative and Detention and Residential Policy and Procedure Manual will be made available to all employees.

APPROVED BY: Robert Colacino
Director of Juvenile Services

DATE